Safety and Mission Assurance
Quality and Flight Equipment Division
NASA JSC External Auditor Training

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Audit Formal Training

PERSONNEL TRAINING AND CERTIFICATION

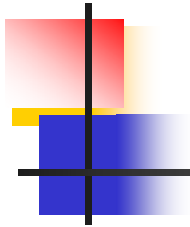Audit Manager and Lead Auditor training will consist of completion of the following:

- A ANSI/ASQC Q9000 Series 3 or 5 day course
- ASQC CQA or CQE quality auditor course
- Prerequisite/Preferred Qualifications:
   3-5 years experience as a QA or QE

Continued Formal Training

Auditor training will consist of completion of the following: (Note: team members with knowledge of unique processes may be exempt from the formal training) Asterisk is mandatory.
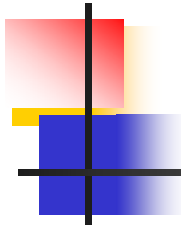
a.   *ANSI/ASQC Q9000 Series 3 or 5 day course
b.   ASQC CQA or CQE quality auditor course
c.   *NASA/contractor auditor course (JSC)
d.   Commercially available course
e.   *SOLAR: SMA-002-001 Acquisitions, SMA-004-001 Audits and Reviews, SMA-065-01 Supplier Quality Program Plan
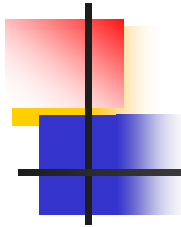
JSC Unique Training

NASA JSC Orientation:

- 3-day workshop
- JSC/NT procedures & NASA unique requirements
- 4 hour hands-on Supplier Assessment System (SAS) training
- 2 day, (2 hr/day) JSC approved auditor training course.

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Operational Training

OJT Training:

- 3 audits – participates as an observer
- 2 audits – audit an assigned element with supervision
- 1 audit – audit 1 element without supervision
- 4-5 audits – participates as an auditor
- 2 audits – participates as a co-lead auditor, planning the audit from start to finish
- 1 audit – participates as a lead auditor

Certification

- Upon successful completion of this plan and evaluation by JSC audit management, auditor will be certified as an auditor.

- After training, lead auditor may pick a Subject Matter Expert to support team during process/compliance audits.